



# Local 002

**Human Services Advisory Committee**  
**Chair: Kelly Engman.**  
**September 15th, 2018**

## Committee Mandate

The role of the Human Services Advisory Committee Caucus is to bring forward issues by Local 002 members who work in Delivery Services within the Employment and Financial Supports division of Alberta Human Services. The caucus discusses the issues brought forward by each regions representatives and determines if they are provincial in scope or could be provincial in scope. The committee then provides the employer with our agenda items for the joint meeting held on the following day.

## Committee Members

- Chair, Kelly Engman, Calgary Rep
- Vice Chair, Edana Mayes, Edmonton Rep
- Secretary, Estelle Lafreniere, North Central Rep
- Carla Walli, Central Rep
- Sheila Osborn, Edmonton Rep
- Ken Ziolkowski, North West Rep
- Clayton Wiloughby, South Rep
- Dennis Coulthard, Local 002 Chair
- Rita Bains, Edmonton Alternate
- Kate Kingston, North West Alternate
- Ron Berger, South Alternate
- Ayan Ali, Edmonton Alternate
- Tanya Bott, North Central Alternate
- Jenna Davies , Central Alternate
- Sukhdeep Mann, Calgary Alternate

## Meetings

Caucus: May 31st, at AUPE HQ Edmonton.

Employer: June 1st, at AUPE HQ Edmonton.

## Highlights

The committee caucused on May 31st to prepare for our meeting on June 1st with the employer to review new regional concerns from Delivery staff and work on other committee responsibilities. On our agenda was the following items.

- ISD; what is the status of this delivery model? If moving forward, what are next steps? Request update on Specialized Assessor and Direct Services Worker role.
- Request Workload Assessment for Local 002 members.
- Request a written document for staff to use when communicating with email and other electronic tools with clients.
- Update us on the issue of minimum recruitment standards for members.
- Discussion on need to improve the online Income Support application as it is cumbersome for staff and Albertans to access and use.
- Update us on the results of the reallocation of positions within the department. Will delivery services get new FTE's?
- Issues and concerns about the centralized processing of income support applications.
- Review of Advisory Committee LOU as signed off as part of ongoing bargaining.
- Chose Advisory Committee dates for next year's meetings to present to the employer for 2018/19.

The June 1<sup>st</sup> meeting with the employer was held at AUPE HQ. The employers members of the committee in attendance were: Todd Shatford, ED, Central – Employer Co-Chair, Stephen Gauk, ED Employment and Financial Supports, Jane Chase, Area Manager, Edmonton, Rajesh Bholra, Human Resource Consultant, Shauna Summers Integrated HR, OHS Manager, Jamal Osman, HR, Job Evaluation, Caroline Hendley, Service Delivery Innovation and Quality Management and Leanne Jessey, Training and Workforce Development. Minutes from this meeting will be posted on the Human Services Intranet as soon as they are approved by the committee at the next Advisory meeting.

## Actions Planned

- Next caucus meeting is September 13th at AUPE headquarters.
- Advisory meeting is September 14<sup>th</sup> at the JG O'Donahue Building.